



## **Killington Parks and Recreation Summer Camp**

### **Camper & Parent Guide**

### **Updated for Summer Camp Season 2026**

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#### **Welcome**

Welcome to Killington Parks and Recreation Summer Camps! We are excited to have your camper(s) join us for a fun, safe, and rewarding summer. This guide is designed to answer frequently asked questions and outline general policies, expectations, and procedures for all summer camps hosted by the Town of Killington.

Parents and guardians should review the Camper Code of Conduct and camp policies with their camper(s) prior to the start of camp. Counselors will also review expectations each Monday during Morning Meeting.

Please note that specialty camps hosted by outside community partners may have additional policies to ensure camper safety.

#### **Contact Information**

Rebecca Claffey – Director of Parks & Recreation

[recdirector@killingontown.com](mailto:recdirector@killingontown.com)

802-422-3241 x4 | 802-417-1625

Griffin VanNiel – Program Coordinator / Pool Director

[recadmin@killingontown.com](mailto:recadmin@killingontown.com)

Anna Montanez – Camp Director

[campdirector@killingontown.com](mailto:campdirector@killingontown.com)

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#### **Mission**

The mission of the Town of Killington Department of Parks and Recreation is to create community through people, parks, and programs.

Killington Parks and Recreation Summer Camps provide youth from Killington and surrounding communities with a shared, fun, rewarding, and safe summer experience.



Through a wide variety of activities, campers build friendships, challenge themselves, and learn to approach the world with curiosity and creativity in a nurturing environment.

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### **Camper Code of Conduct**

Our goal is to provide a healthy, safe, and secure environment for all camp participants. All campers are expected to follow the Code of Conduct and interact respectfully with fellow campers and staff.

Campers are expected to:

- Be polite and considerate to others
- Use appropriate language (no foul language or hurtful name-calling)
- Keep hands and feet to themselves unless participating in an organized activity
- Play fairly and safely
- Be honest and truthful
- Report problems to counselors or supervisors

Campers must also respect property and equipment:

- Use equipment properly and help clean up after activities
- Do not take or touch others' belongings without permission

Campers are expected to respect counselors and staff:

- Follow directions
- Be cooperative
- Remain in designated program areas unless given permission

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### **Discipline Policies**

Campers are expected to follow all camp rules, counselor instructions, and field trip guidelines. When rules are not followed, the following steps may be taken:

1. Redirection by staff



2. Break from the activity to refocus
3. Involvement of the Camp Director and parent notification
4. Suspension or removal from camp for ongoing or serious behavior issues

Severe behaviors, including physical harm to others, may result in immediate dismissal from camp without refund.

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### Toileting Policy

All campers must be independently toilet trained in order to attend Killington Parks and Recreation Summer Camp. Camp staff are not permitted to assist campers with toileting or changing clothing. Counselors may provide verbal guidance, encouragement, and privacy to support camper independence.

We understand that occasional accidents may occur, particularly with younger campers. Parents and guardians must provide a complete change of clothes each day, as **summer camp does not supply spare clothing**. Campers will be reminded and supported in practicing proper handwashing after toileting in accordance with healthy hygiene practices.

If a camper experiences **frequent or excessive toileting accidents**, the situation will be reviewed with parents or guardians to determine whether camp remains an appropriate and successful setting for the camper. Continued attendance may depend on the camper's ability to participate safely and independently within the camp environment.

In cases where a camper's toileting needs are related to a documented disability, Killington Parks and Recreation will consider requests for **reasonable accommodations** in accordance with applicable law. Families should contact the Camp Director prior to the start of the camp session to discuss potential accommodations and determine feasibility based on staffing, safety, and program structure.

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### What to Bring to Camp

Campers should arrive daily with a small backpack labeled with their name, containing:

- Filled water bottle



- Lunch with ice pack (no refrigerator available)
- Two healthy snacks
- Sunscreen and bug spray
- Hat and/or sunglasses
- Bathing suit (worn to camp) and underwear for changing after swim
- Towel
- Sneakers or running shoes
- Closed-toe water shoes (Keens, Crocs, or similar)
- Extra change of clothes
- Rain jacket and/or sweatshirt

Campers are outdoors most of the day and may get dirty—please dress them accordingly.

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### **What Not to Bring to Camp**

- Electronics (including cell phones)
- Money for snack bars, gift shops, or concessions

Small comfort items or toys may be brought at the camper's own risk. If personal items become disruptive, staff may require them to be put away.

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### **Camp Hours & Daily Logistics**

**Camp Dates:** Monday–Friday, June 24 – August 16 (closed July 4)

#### **Drop-Off**

8:30–9:00 AM at Johnson Recreation Center (2782 River Road). Parents must park and walk campers to sign-in.



## **Pick-Up**

4:30–5:00 PM at Johnson Recreation Center. Authorized adults must sign campers out. ID may be requested.

## **Late Pick-Up Fee**

A \$5 fee is charged for every five minutes after 5:05 PM. Fees must be paid before the camper may return the next day.

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## **Attendance**

Attendance is taken daily. Please notify staff if your camper will be late, absent, or leaving early:

- Call or text: 802-417-1625
- Email: [recdirector@killingontown.com](mailto:recdirector@killingontown.com)

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## **Payment, Refund & Change Policy**

All outstanding camp balances must be paid in full 14 days prior to the first day of camp.

### **Payments and Deposits:**

Full payment is due 14 days prior to the start date of the program your camper is registered for, unless you have made alternate arrangements with Rebecca Claffey, Recreation Director. Initial camp payment can either be paid in full upon registration, or via a 20% non-refundable deposit with the final balance being paid 14 days prior to the start of camp.

All change requests must be submitted in writing to [recdirector@killingontown.com](mailto:recdirector@killingontown.com). Administrative and staffing costs are incurred well in advance of the camp season; therefore, all change requests are subject to a non-refundable \$25 administrative fee per transaction and applicable credit card processing fees.

## **Full Summer Session (8-Week Enrollment)**

- 60 or more days prior to the start of camp: Full refund issued minus the non-refundable 20% deposit.



- 30–59 days prior to the start of camp: 50% refund of camp fees.
- Less than 30 days prior to the start of camp: No refunds or credits.
- After camp begins: No refunds for any reason, including illness, absence, or early dismissal.

### **Flex Session (Pick-Any 4 Weeks)**

- 60 or more days prior to the start of the first selected week: Full refund issued minus the 20% deposit.
- 30-59 days prior to the start of the first selected week: 50% refund of camp fees
- Less than 30 days prior to the first scheduled week: No refunds.
- After the first camp week begins: No refunds for any reason, including illness, absence, or early dismissal.
- Week Transfers: Families may request to move a selected week to another week if space is available. Transfers are not guaranteed and must be requested in writing at least 14 days in advance of the booked week. No refunds are issued for unused or missed weeks. An administrative fee of \$25 will be charged for transfers.

### **Weekly Camp Sessions:**

- 30 or more days prior to the camp week: Full refund issued minus the non-refundable 20% deposit.
- 14-29 days prior to the camp week: 50% refund.
- Less than 14 days prior to the camp week: No refunds or credits.
- After the week begins: No refunds for any reason, including illness, absence, or early dismissal.
- Week Transfers: Families may request to move a selected week to another week if space is available. Transfers are not guaranteed and must be requested in writing at least 14 days in advance of the booked week. No refunds are issued for unused or missed weeks. An administrative fee of \$25 will be charged for transfers.

### **Additional Notes**

- Refunds are not issued due to weather, illness, vacations, schedule conflicts, or transportation issues.



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## **Daily Schedule Overview**

Campers should arrive well-rested and having eaten breakfast. While schedules may vary, a consistent daily routine is followed and changes will be communicated as needed.

(Program-specific schedules for Camp Loads of Fun and Green Mountain Explorers will be provided separately.)

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## **Swim Lessons & Free Swim Pool Access Policy**

Camper safety is our top priority. To ensure all campers can safely participate in aquatic activities, the following policy applies to swim lessons and free swim periods:

All campers wishing to use the large pool ("big pool") during free swim must be able to swim 25 yards continuously. This requirement applies to all swimmers, whether or not they participate in swim lessons.

Campers who choose not to participate in scheduled swim lessons must successfully complete a 25-yard continuous swim test prior to being permitted to use the big pool during free swim.

Campers who cannot swim 25 yards, do not pass the swim test, or refuse to take the swim test, will be required to wear a U.S. Coast Guard-approved flotation device while in the big pool. If a camper refuses to wear a flotation device and also refuses to participate in swim lessons, the camper will not be permitted to use the big pool during free swim. In these cases, the camper will be limited to using the splash pad only during free swim periods.

Any camper who is required to wear a flotation device and enters the big pool without it will be immediately removed from the pool area. A written warning will be sent home to parents/guardians.

This policy is consistently enforced to maintain a safe aquatic environment for all campers and staff. Pool access decisions are based solely on demonstrated swimming ability and adherence to safety requirements, not age or prior experience.

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## **Field Trips**

Camps may take field trips to local attractions. Families will receive advance notice, schedules, and permission slips for all trips.

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## **Final Notes**

We are looking forward to a fantastic summer with your campers! If you have any questions about camp policies or expectations, please contact us at [recdirector@killingtontown.com](mailto:recdirector@killingtontown.com).