



## **Killington Parks and Recreation Summer Camp Job Opportunities Head Counselor and Camp Counselor**

### **Position Overview:**

Camp Loads of Fun is seeking energetic and dedicated individuals to join our team as “Head Counselors” or “Summer Camp Counselors”. These positions play a vital role in crafting a positive, safe, and engaging experience for campers throughout the summer program. Located at the Herbert I. Johnson Recreation Center, Camp Loads of Fun offers a dynamic outdoor day camp experience with a variety of activities and enriching opportunities.

### **About the Team:**

As a municipal entity, the Department of Parks and Recreation takes pride in providing affordable and accessible summer programming to the community. Rooted in a commitment to fostering a sense of fun and exploration, our camps are designed to offer enriching experiences that contribute to the overall well-being of the participants. At the heart of our mission is the belief that summer should be a time for children to create lasting memories, build independence, and develop character.

### **Qualifications**

1. Age Requirements:
  - a. Head Counselors: At least 18 years of age
  - b. Counselors: At least 14 years of age
2. Prior Experience:
  - a. Head Counselors: At least 2 years’ experience with school age children in day care, summer camp, classroom, or recreation setting
  - b. Counselors: Prior experience with school age children in day care, summer camp, or recreation setting a plus but not required
3. Willingness to be a part of a team:
  - a. Ability to work collaboratively in a team setting, fostering a positive and supportive camp environment.
  - b. Possess strong communication and interpersonal skills to effectively interact with campers, parents, and fellow staff members.
  - c. Demonstrate flexibility and adaptability to respond to the dynamic needs of the camp environment.
4. Physical Conditions:
  - a. Ability to be outdoors and actively engage in games and activities for much of the day.
  - b. Capable of walking between camp facilities
5. Certifications
  - a. Willingness to obtain CPR/AED/First Aid certification before the start of the camp season.
  - b. Must pass Vermont State Background Check

### **Responsibilities:**

As a camp counselor, you will be responsible for ensuring a safe, enjoyable, and enriching experience for the campers; below are the main responsibilities of the position. Note: additional duties/ responsibilities may be required to ensure the safety of all campers.

1. Supervision and Engagement



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- a. **Head Counselors:** Supervise your assigned age group, ensuring compliance with camp policies, and serve as the liaison between your group and camp leadership.
  - b. **Counselor:** Supervise assigned campers and uphold camp policies and expectations. Utilize support of Head Counselor & Camp Leadership in the event camp expectations are not being met.
  - c. Ensure that each child is properly signed in and/or signed out daily, maintain accurate attendance records, complete.
  - d. Demonstrate the ability to multi-task and effectively supervise multiple children within a group setting.
  - e. Establish and build positive relationships with children in your group, fostering a supportive and inclusive environment
  - f. Supervise children during all scheduled activities, ensuring their safety and engagement. Join campers in games and craft activities to model intended outcomes
2. Daily Schedule Execution
- a. **Head Counselors:** Support camp leadership and activity specialists in planning age-appropriate activities for campers.
  - b. Arrive on time at your scheduled start time each day to Ensure that all necessary materials and equipment for the day's activities are in order and ready for use.
  - c. Execute the provided daily schedule, organizing and leading field games, crafts, and other enjoyable activities.
  - d. Assist outside vendors and facilitators in execution of their activities/ presentation
  - e. Communicate schedule changes
3. Communication:
- a. **Head Counselors:** Attend weekly check-in meeting with Camp Leadership
  - b. **Counselors:** Regularly update Head Counselors on issues or concerns and promptly report them to the Camp Director.
  - c. Communicate effectively with co-counselors, parents, and other staff members to ensure a collaborative and informed camp environment
  - d. Attend scheduled staff meetings and provide camp experience reports.
4. Camp Area Maintenance:
- a. Maintain cleanliness or organization of your camp area
  - b. Return all camp supplies to proper location after use
  - c. Assist campers with packing personal items to limit number of items lost/ forgotten

**Hours and Compensation:**

Seasonal, Full (40 hours/week) and Part time(16-32 hours/ week) positions are available. Camp is in session June 24<sup>th</sup>- August 16<sup>th</sup>, 2024, and runs from 8:30am-5pm Monday – Friday. Required staff trainings will take place prior to June 24<sup>th</sup>.

An hourly wage of \$13.75- \$17 an hour is available for counselor positions, commensurate with experience. An hourly wage of \$17-18.50 is available for Head Counselor positions, commensurate with experience.

Additional benefits include KPAA member benefits, including discounted access to Killington Resort Amenities, Green Mountain National Golf Course, and Pico Fitness Center.

**Application Process:**

Send completed application or resume to Emily Hudson, Director of Parks and Recreation at [recdirector@killingtontown.com](mailto:recdirector@killingtontown.com) or PO Box 429, Killington, VT 05751.

A list of references will be requested if the candidate is considered.